

Agenda

San Luis Obispo County Bicycle Coalition
Board of Directors Meeting
December 8, 2005
SLO Regional Rideshare Conference Room
1150 Osos Street, San Luis Obispo, California 93401

To transform San Luis Obispo County into a safer and more livable community by promoting cycling and walking for everyday transportation and recreation.

Call To Order: 12:00 noon – Adjourn at 1:30 pm

Roll Call: Adam Fukushima (Executive Director), Joe Gilpin (Board President), Robert Davis (Vice President), Penelope Miller (Treasurer), Barry Lewis (Secretary), Jim Aaron, Kim Lisagor, Bob Nanninga, Tom Nuckols, Nan Albee. **Quorum = 5**

Recognize Visitors and Public Comment Period: At this time anyone who wishes to speak on non-agenda items may do so. (Please limit comments to three minutes.)

Minutes and Correspondence:

1. Minutes of last meeting - approve or amend

Board Training - Red

1. Committee structure and duties (proposed structure attached)
2. Board Development Series - Jan 25–Board Structure and Successful Meetings
 - a. Approval of Coalition-sponsored scholarships for tuition

Reports:

1. Executive Director - Adam
2. Handlebar Indicators - Adam
3. Finance Committee - Penelope
4. Public Relations - Kim
5. Governance Committee - Red
 - a. Review and approve revised process for filling vacant board positions

Business

1. Committee assignments - Volunteers please step forward and raise your hands
2. Bicycle Safety Education (Bruce Collier) - Red
3. Unmet Bike Needs program 2006 - Adam
4. Website contact information for board members - Barry

Announcements:

1. Next Meeting: January 12, 2006; 12:00 noon – Adjourn at 1:30 pm
 - a. Conflict of interest annual renewal due in January

Proposed Bike Coalition Committee Structure

Governance -

Red Davis
Gail Davis

Finance -

Penelope Miller
Tom Nuckols

Fund Raising -

Nan Albee
Jim Aaron
John Flaherty

Membership -

Bob Nanninga
Dan Kallal

Public Relations -

Kim Lisagor
John Flaherty

Volunteers -

Jessica Berry
Dan Kallal

Website Contact Information

Dear fellow members of the SLOCBC, I, and other members of the general public, have noticed that there are limited ways to contact the various board members of the San Luis Obispo County Bicycle Coalition through our website. We list member profiles, but not contact options. Unless I hear opposition to do so, I would like to add an email contact link along with each member profile. I will not make this change until our next board meeting on the 8th of December. Barry

Oversight Committee Report
San Luis Obispo County Bicycle Coalition
March 21, 2005
{Revised November 19, 2005}

Committee Chair: Robert Davis

Members (Attending): Gail Davis

Report for Month: March 2005

Business Accomplished: Develop a proposed process for filling vacant board positions.

2. Determine a vacancy
3. Recruit
 - a. Publish a job description—basically Mission, Vision, Values of the Coalition.
 - i. Website, email lists
 - b. Invite candidates to fill out a questionnaire, attached.
 - c. Retrieve previous unsuccessful candidates' questionnaires and invite them to re-apply and to update their questionnaires.
4. **{President invites candidates to a board meeting for interview.**
5. **Board reviews questionnaires at scheduled board meeting and conducts a group interview of candidates.}**
6. Board selects a candidate.
7. President notifies all candidates of the result.
8. Oversight Committee chair retains all questionnaires on file.
9. Oversight chair prepares an Orientation Binder for the new board member.

Items for Discussion at Board Meeting:

10. Review proposal and approve a process.
11. Initiate steps to fill current vacant position.